## Naval Support Activity Annapolis Annex to CNIC 3440.18 Regional Dispatch Center Instructions

- 1. <u>Purpose</u>. The purpose of this Annex is to continue NSA Annapolis Commanding Officers established procedures and protocol for the timely notification of Command Duty Officers, Emergency Management Officer, security alarm activations, notification of alarmed spaces points of contacts, weather reporting, Fire and Police procedures, Range Control procedures and notifications for health and safety of military, civilian, contractors, residents and guests aboard Naval Support Activity Annapolis (NSAA).
- 2. Require immediate notification of Command Duty Officers (CDO) and the NSA Annapolis Emergency Management Officer:
- a. Any loss of critical systems or communications between NSAA installations and with Regional Dispatch Center (RDC).
  - (1) Fire Alarms
  - (2) Fire Sprinkler Systems
  - (3) Radio Communications (ELMR)
  - (4) IDS
  - (5) Phones
- b. Any death or serious injury that may be life threatening which occurs on an NSAA installations or involves a military service member/civilian employee or family member a military service member or civil employee assigned to NSAA or a MidShipmen.
- c. Any sexual assault, drug, or felony offense occurring on a NSAA installations.
- d. Any arrest of or report that a NSAA military service member or civilian employee has committed a criminal offense regardless of location.

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- e. Any significant accident or incident involving DoD forces in the NSAA AOR drawing national media attention or having the potential to negatively affect NSAA's mission and image.
- f. Any Class A mishap involving any vehicle, vessel, or aircraft on an NSAA installation.
- g. Any report of fire or EMS call on NSAA installations or on any off-installation fires in which base resources are dispatched to supported.
- h. Any reports or incidents of individuals probing NSAA installations.
- i. Any request for Safe Haven by AA&E trucks at NSAA installations.
- j. Any weather forecast with potential to limit or disable NSAA fire/EMS and/or police detection or response capabilities.
- 3. Require immediate notification of Emergency Management Officer:
- a. Loss of Communications or any systems degradation in RDC operational status resulting in the need to stand up the LDC at NSAA installations.
  - b. Severe Weather Alerts
- c. Loss of utilities affecting quality of life for operations and residents.
  - d. Confirmed Fires
  - e. Explosions (chemical or otherwise)
  - f. Personal Injuries or Death of Service Members.
  - g. Active Shooter

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## 4. Communications:

- a. Call Signs for installations Law Enforcement:
- (1) NSA Annapolis- ((b)(6) please put the call signs in for police)
  - b. Call Signs for installations Fire/EMS:
  - (1) Fire Station 1 (Chief can you put down the call signs i.e. AMB 463 for station 1)

Chief 28 (A/B), Engine 281/282, Truck 28, Ambulance 288/289, Brush 28, Hazmat 28, Inspector 1, Inspector 2

(2) Fire Station 2 - (Same here for Station 2)

Chief 20 (A/B), Engine 201/202, Truck 20, Medic 20, Ambulance 209, Brush 20, Hazmat 20, Utility 20, Inspector 1

- 5. Security Alarm Activations, Response Times, and Notifications of POC:
- a. On the LENEL Main Alarm Monitoring Window you will see color coded highlighted alarms identifying the priority of that alarm. ((b)(6) do we have this capability?)
- (1) Priority One Alarms highlighted in PURPLE are a FIVE (5) Minute response time for Law Enforcement. No calling the facility just dispatch patrol units.
- (2) Priority Two Alarms highlighted in RED are a FIFTEEN (15) Minute response time for Law Enforcement. No calling the facility just dispatch patrol units.
- (3) Priority Three Alarms highlighted in ORANGE are a THIRTY (30) Minute response time for Law Enforcement.
- (4) All other Alarms that are not identify in above color will be the first available patrol unit.
- (5) Also on the LENEL Main Alarm Monitoring Window you will see three additional colors Green, Yellow and Light Blue

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highlighted alarms. These alarms are System Alarms that may require you make a notification to the LENEL System Administrator, a building POC or command security personnel.

- b. Dispatchers will not be able to acknowledge the alarm without making comments in the white box identified as Notes on the lower left hand corner of the alarm acknowledgment window. You are required to add your own comments on actions you have taken in response to alarm before clearing alarms.
- 6. Monitoring of Alarms by supported commands facilities: (b)(6)
- a. The following procedures will be used in coordinating the shifting of responsibility for monitoring alarms at facilities during normal working hours:

NOTE: If RDC does not receive notification from facility that they are monitoring their alarms, dispatchers will send units.

- (1) At beginning of work day facility will notify RDC when they are resumed monitoring alarms.
- (2) At end of work day facility will notify RDC when they are securing from monitoring alarms.
- b. The following facilities monitored their alarms during normal work hours. ((b)(6) please fill in the blanks)

## (1) North Severn

(a) ?

(d)

(2) USNA

(a) ?

- 7. Facilities Monitored by outside agencies:
- a. The following procedures are used in reporting alarms to RDC from outside monitoring companies that requires police units to response: (Is this what we currently do?)

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- (1) Outside agencies will call installations emergency number to report and what type of alarm.
- (2) RDC will dispatch units.
- (3) Outside agencies will notify facility manager of alarm and to report to facility.
- b. The following facilities have their alarms monitored by outside agencies and the name of the company: ((b)(6) DO WE HAVE ANY ALARMS LIKE THIS?)
  - (1) NSF Dahlgren (North Severn)
- (a) MDA Monitored Internally @ Bldg. 1705
  - (b) Navy Exchange ADT
    - (c) NCIS SKIF Electronics Inc
    - (2) NSF Indian Head (USNA)
      - (a) Navy Exchange Stanley Security
      - (b) Navy Federal Credit Union Vector Security
- 8. Accessing and Securing Alarms: ((b)(6) what alarms need to go here?)
  - a. AA&E Magazines -
  - b. RFI -

c.

- 9. Weather Reporting:
- a. All severe weather reports will be broadcast to Fire and Police via ELMR and notification made to the NSA Annapolis CDO.
- b. Range Control monitors thunder and lightning static electricity and will call the RDC when meters warn that all explosive operations will cease. This information will be broadcast to Fire and Police via ELMR and notification made to

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the NSA Annapolis CDO. ((b)(6) is this the procedure for our ranges?)

## 10. Fire Procedures:

- a. Daily Fire tone alert check will be conducted between the hours of (0730-0800) with both NSF Fire departments via ELMR. (b)(6) do we do this?)
- b. The following changes will occur for dispatching fire and EMS units and NSA ANNAPOLIS:
- (1) The ELMR station alert tone will be the only notification at the station of an on-base call. (Chief is this how we currently work?)
- (2) The <u>County</u> pager (in the LDC) is NOT being transferred to the RDC. Station 1& 2 will have to rely on the station King George pager and Scanner for notification of any mutual aid call to Anne Arundel County. When 'Alerted/Dispatched' to an Anne Arundel County call:
  - (a) The responding unit will mark up on the ELMR radio, indicating the Unit Responding, reason, Location and Type of Call. i.e. "Engine 281 responding Mutual Aid to King George to 1234 Dahlgren road for an MVA".
  - (b) Someone remaining in the fire station will call the RDC to make certain they have the correct information.
- (3) Anne Arundel County dispatch will call (phone) the RDC and request mutual aid. The RDC will dispatch the requested unit.
  - (a) The responding unit will mark up on the ELMR radio, indicating the Unit Responding, reason, Location and Type of Call. i.e. "Engine 281 responding Mutual Aid to Charles County to the Niece Bridge for an MVA".
  - (b) Someone remaining in the fire station will call the RDC to make certain they have the correct information.
    - (4) The non-emergency phone number for the Annapolis dispatcher is 202-433-7626 (or DSN 288-7626). Please use FOR OFFICIAL USE ONLY

this number first, for notifying dispatch of a response, to get times or to contact the on-duty dispatcher of any problem/situation.

- (5) The Emergency phone number will remain the same as before (911). However, if the Annapolis dispatcher is currently on this line, it will 'roll-over' to other dispatchers in the RDC. Again, should another locations dispatcher should answer this line, provide them with all applicable information that is to be passed on.
- 10. Police Procedures: ((b)(6) what routine procedures would you want listed here for dispatchers that are cross training to the NSA Annapolis station like fire???)

## 11. Reports:

a. Upon the conclusion of each NSA Annapolis dispatcher's shift an electronic copy of all daily events entered into the Computer Aided Dispatch (CAD) or Daily Journal will be sent via email to the NSA Annapolis Emergency Manager for distribution to Command personnel.

```
CIV NSA Annapolis HQ, N37
From:
                       Thursday, May 03, 2012 9:36 AM
ent:
To:
                                    CIV NSA Annapolis HQ, N30
                      RE: ELMR portables
Subject:
THanks
----Original Message----
From: (b)(6)
                        CIV NSA Annapolis HQ, N30
Sent: Thursday, May 03, 2012 9:32
                          CIV NSA Annapolis HQ, N37
Subject: RE: ELMR portables
(b)(6)
 I understand (b)(6)
                           submitted a trouble ticket to have the reprogramming done.
r/(b)(6)
(b)(6)
Installation Fire Chief
Naval District Washington
Fire & Emergency Services
at Annapolis, MD.
410.293.5775
"When you change the dynamic, the dynamic is changed", 2004
Privacy Act of 1974, as amended, applies. This email may contain information that must be
protected in accordance with 5 U.S.C.s 552a, as implemented within the DoD by 32 C.F.R. Part
310 and DoD 5400.11R and with the Department of the Navy by SECNAVINST 5211.5D. For Official
Use Only. Remember OPSEC/COMSEC.
----Original Message----
From: (b)(6)
                            CIV NSA Annapolis HQ, N37
Sent: Thursday, May 03, 2012 7:12
                      CIV NSA Annapolis HQ, N30
Subject: FW: ELMR portables
Good morning Chief did we ever get (b)(6) this info?
----Original Message----
From: (b)(6)
                      CIV NDW DLGR, N61
Sent: Friday, April 27, 2012 12:02
To: (b)(6)
                      CIV NSA Annapolis HQ, N30
                     (b)(6)
Cc: (b)(6)
                                      CIV NSA Annapolis HQ, N30; (b)(6)
                                                                                (b)(6)
^{(b)(6)} CIV NSA Annapolis HQ, N30; (b)(6)
                                             CIV NDW NSAA, N3; (b)(6)
                                                                               CIV NDW WNYD,
                        CIV NDW DLGR, N61; (b)(6)
                                                                  CIV NSA Annapolis HQ, N37
Subject: RE: ELMR portables
(b)(6)
  Has an Incident number been assigned to the below request?
v/r
(b)(6)
```

```
NDW eLMR System Administrator
Cell ((b)(6)
(b)(6)
LMR/ATFP Help Desk
1-888-264-4255 opt. 1
----Original Message----
                           CIV NSA Annapolis HQ, N37
From: (b)(6)
Sent: Thursday, April 26, 2012 4:16 PM
                    CIV NSA Annapolis HQ, N30; (b)(6)
                                                               CIV NDW DLGR, N61
Cc: '(b)(6)
                    (b)(6)
                                   CIV NSA Annapolis HQ, N30; (b)(6)
                                                                            (b)(6)
<sup>(b)(6)</sup> CIV NSA Annapolis HQ, N30; (b)(6)
                                          CIV NDW NSAA, N3; (b)(6)
                                                                            CIV NDW WNYD,
N37; (b)(6)
                      CIV NDW DLGR, N61
Subject: RE: ELMR portables
Chief please put in a trouble ticket for this and (b)(6) please touch base with the Fire Chief
to get this corrected. Thanks.
r/(b)(6)
----Original Message----
                       CIV NSA Annapolis HQ, N30
From: (b)(6)
Sent: Thursday, April 26, 2012 15:12
To: (b)(6)
                   CIV NSA Annapolis HQ, N37
                   ; (b)(6)
                               CIV NSA Annapolis HQ, N30; (b)(6); (b)(6)
Cc: (b)(6)
CIV NSA Annapolis HQ, N30
Subject: ELMR portables
(b)(6)
 During a telephone call with (b)(6) of RDC today, I was advised that our radios do not
have proper identifiers on them.
Our identifiers are displaying AA and numbers, vice Quint 46 or Batt Chief 46.
We will need re-programming to maintain compliance.
Thank you.
r/(b)(6)
(b)(6)
Installation Fire Chief
Naval District Washington
Fire & Emergency Services
at Annapolis, MD.
410.293.5775
"When you change the dynamic, the dynamic is changed", 2004
```

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From:
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                     CIV NSA Annapolis HQ, N30
                      '; (b)(6) CIV NSA Annapolis HQ, N30; (b)(6)
                                                                                  (b)(6)
Cc: '(b)(6)
CIV NSA Annapolis HQ, N30; (b)(6) CIV NDW NSAA, N3; (b)(6)
                                                                                  CIV NDW WNYD,
N37; (b)(6) CIV NDW DLGR, N61; (b)(6) CIV NSA Annapolis HQ, N37
Subject: RE: ELMR portables
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  Has an Incident number been assigned to the below request?
v/r
(b)(6)
NDW eLMR System Administrator
Cell ((b)(6)
(b)(6)
LMR/ATFP Help Desk
1-888-264-4255 opt. 1
----Original Message----
                            CIV NSA Annapolis HQ, N37
From: (b)(6)
Sent: Thursday, April 26, 2012 4:16 PM
To: (b)(6)
                     CIV NSA Annapolis HQ, N30; (b)(6)
                                                                     CIV NDW DLGR, N61
Cc: \( \( \begin{array}{c} \( \begin{array}{c} \( \begin{array}{c} \( \begin{array}{c} \( \begin{array}{c} \( \begin{array}{c} \\ \end{array} \end{array} \)
Cc: \frac{(b)(6)}{(5)} \frac{(b)(6)}{(5)} CIV NSA Annapolis HQ, N30; \frac{(b)(6)}{(6)} CIV NDW NSAA, N3; \frac{(b)(6)}{(6)}
                                                                                   (b)(6)
                                                                                   CIV NDW WNYD,
                        CIV NDW DLGR, N61
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----Original Message----
From: (b)(6)
                        CIV NSA Annapolis HQ, N30
Sent: Thursday, April 26, 2012 15:12
To: (b)(6)
                           CIV NSA Annapolis HQ, N37
                                    CIV NSA Annapolis HQ, N30; (b)(6); (b)(6)
                    ; (b)(6)
CIV NSA Annapolis HQ, N30
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(b)(6)

Installation Fire Chief Naval District Washington Fire & Emergency Services at Annapolis, MD. 410.293.5775

"When you change the dynamic, the dynamic is changed", 2004

## (b)(6)

## CIV NSA Annapolis HQ, N30

From: (b)(6) CIV NSA Annapolis HQ, N37

Jent: Thursday, April 26, 2012 4:16 PM

To: (b)(6) CIV NSA Annapolis HQ, N30; (b)(6) CIV NDW DLGR, N61 Cc: '(b)(6) CIV NSA Annapolis HQ, N30; '(b)(6) '; (b)(6),

(b)(6) CIV NSA Annapolis HQ, N30; (b)(6) CIV NDW NSAA, N3; (b)(6)

CIV NDW WNYD, N37; (b)(6) CIV NDW DLGR, N61

Subject: RE: ELMR portables

Chief please put in a trouble ticket for this and  $^{(b)(6)}$  please touch base with the Fire Chief to get this corrected. Thanks.

## r/(b)(6)

----Original Message----

From: (b)(6) CIV NSA Annapolis HQ, N30

Sent: Thursday, April 26, 2012 15:12

To: (b)(6) CIV NSA Annapolis HQ, N37

Cc: (b)(6) ; (b)(6) CIV NSA Annapolis HQ, N30; (b)(6) ; (b)(6)

CIV NSA Annapolis HQ, N30 Subject: ELMR portables

## (b)(6)

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√e will need re-programming to maintain compliance.

Thank you.

## r/(b)(6)

## (b)(6)

Installation Fire Chief Naval District Washington Fire & Emergency Services at Annapolis, MD. 410.293.5775

"When you change the dynamic, the dynamic is changed", 2004

From: Sent: To: (b)(6) CIV NSA Annapolis HQ, N37 Thursday, April 26, 2012 4:16 PM

(b)(G)

Cc:

(b)(6)

Subject:

RE: RDC Meeting Minutes

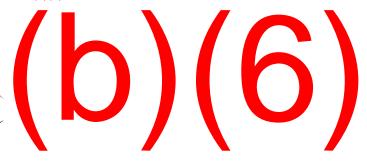
(b)(6) and (b)(6) (b)(6) is in class all this week so he was not available to assist with alarms. We need to coordinate a date and time as well as some type of schedule/plan to get the alarm integration done. (b)(6) is the installation POC and has been working with the region to assist with this problem. Once he returns from training then he can assist Dave with his request.

## r/(b)(6)

----Original Message----

From: (b)(6) CIV NDW WNYD, N3 Sent: Thursday, April 26, 2012 13:22

To: (b)(6)



# (b)(G)

Subject: RE: RDC Meeting Minutes

(b)(6)

Thanks for the insight ...

If you have real problems connecting with installation personnel to address the alarm description and identification problems, let me know. We'll make it clearer in the minutes of the installation participation.

Have promulgated July 15 for personnel to arrive at yard to dispatch NASPR, specifically because of the N6 alarm integration projected a 5-6 week completion after NSASP (currently May 6). If the NASPR alarm takes longer, that will be addressed separately, but the goal is still for all pieces to be completed by that date.

The Pax dispatchers are required to be given a 60 day notification for this effort, and counting back from 15 July, you get the letters to be initiated, as stated by N1, next week (with a 7-10 day buffer).

r/ (b)(6)

----Original Message----

From: (b)(6) CIV SPAWARSYSCEN-PACIFIC, 41450

Sent: Thursday, April 26, 2012 12:59

To: (b)(6)

(b)(G)

## (b)(6)

Subject: RE: RDC Meeting Minutes

## ALCON,

I have two issues with the meeting minutes that need to make everyone aware of, first is the issue with Annapolis alarm programming: I sent out a separate email stating what would need to happen prior to me sending out (b)(6) to help with the receiver programming, keep in mind that programming of alarms within the base is not a sustainment issue, I am more than willing to assist in any way that I can, but I have to get all the info from (b)(6) before we an proceed any further. The second issue is the date for PAX River, it states here that they want to go live in July, unfortunately at this point I am not sure that we can meet that date, based on the issues with getting the contract cut to ADT (still working those issues) ADT states a 90 day start to finish, that means if we were to start right now, ADT would not be completed until 1JUL, at this point I believe that the best guess would be 30JUL at the earliest.

Regards

----Original Message----

From: (b)(6) CTR NDW HQ, N3 Sent: Thursday, April 26, 2012 9:15 AM

To: (b)(6)

(b)(G)

Subject: RDC Meeting Minutes

ALCON,

Attached are the meeting minutes for Tuesdays, 23 April, RDC meeting.

V/R (b)(6)

## (b)(6)

N3 Technology Naval District Washington National Technology Associates

Phone: 202-433-3252 Bus Cell: 202-288-5026

Fax: 202-433-0526

## (b)(6)

## CIV NSA Annapolis HQ, N30

From:

(b)(6)

CIV NSA Annapolis HQ, N37

ent:

Tuesday, April 17, 2012 3:20 PM

To:

(b)(6) CIV NSA Annapolis HQ, N30

Subject:

RE: Alarm acknowledgement

## Ok thanks

----Original Message----

From: (b)(6)

CIV NSA Annapolis HQ, N30

Sent: Tuesday, April 17, 2012 14:21

To: (b)(6)

CIV NSA Annapolis HQ, N37

Cc: (b)(6)

Subject: Alarm acknowledgement

## (b)(6);

Just closing the loop.

From what was said earlier in the RDC tele-con: I am satisfied that there will be an actual human interaction with received alarms.

Our concern was that there could not be a completely automated acknowledgement and silencing of an alarm.

## R/(b)(6)

## (b)(6)

Installation Fire Chief Naval District Washington Fire & Emergency Services at Annapolis, MD. 410.293.5775

"When you change the dynamic, the dynamic is changed", 2004

## CIV NSA Annapolis HQ, N30

(b)(6)

From: (b)(6) CIV NSA Annapolis HQ, N37

Jent: Tuesday, April 10, 2012 5:26 PM

To: (b)(6) CIV NDW WNYD, N37
Cc: (b)(6) CIV NDW NSAA, N3; (b)(6) CIV NSA Annapolis HQ, N30; (b)(6)

(b)(6) NSA Annapolis HQ, N3AT

Subject: FW: RDC issues

(b)(6) I tried to call but you were not at your desk so I'm sending this email in reference to some issues from (b)(6) . I added my comments. Please see the issues below and let me know what your plans are to fix the issues. Thanks.

## (b)(6)

----Original Message----

From: (b)(6) CIV NSA Annapolis HQ, N30

Sent: Tuesday, April 10, 2012 12:27

To: (b)(6) CIV NSA Annapolis HQ, N37 Cc: (b)(6) NDW DLGR, N92

Subject: RDC issues

## (b)(6)

Just bringing you up to speed on the latest issues we have experienced with RDC.

- 1. Switch over Sunday morning, 8 APR 12 went fairly smoothly.
- 2. Minor issues securing dispatch times/run numbers, while dispatcher searched the computer for info. Not a show stopper.

As of Monday, 9 APR 12:

3. Run/incident numbers do not correspond with Annapolis format. We are getting the format used by NSA-W FI.

EM Comments: We discussed this with (b)(6) on the phone on Friday and he acknowledged that he understood the format NSA Annapolis used. Was this info not passed on to the Dispatchers?

- 4. Dispatch cannot provide us with the actual time they received a call for service, or time of dispatch. We are getting the times we actually responded. We must have the call-in times, dispatch times, and response times for legal compliance.

  EM comments: Is this information recorded in the CAD? If not can it be programmed to capture the time or does the Dispatcher have to keep a separate log?
- 5. Annapolis has two separate and distinct Fire Department Identification Numbers, for reporting requirements. We have one ID for Station 1, and another for Station 2. This was a requirement from AA County to mesh with their new CAD system. RDC does not differentiate between the stations as we do. This will result in different incident counts and tracking, which will impact our data call answers and year-end accountability.

## EM Comments:

Here are our two separate FDID numbers: Station 1 (county station 46) is N1002 Station 2 (county station 47) is N1010

It appears this information was overlooked, or possibly not incorporated in the CAD system. We need to have this incorporated in order to differentiate our calls, and to ensure adequate recordkeeping and liability coverage.

The need for two separate and distinct FDID numbers was/is for identification and dispatching purposes with the AA County CAD.

We operate in two different jurisdictions for Fire, AA County (station 2) and Annapolis City (station 1).

6. A lack of a fax machine is impacting our ability to secure response documentation.

EM Comments: when will a fax be acquired? Is there an issue with the line? Someone told (b)(6) that the fax machine in the RDC just needed to be hooked up is this true? What is the status? In the mean time we need a work around. Can the information be emailed?

## R/(b)(6)(b)(6)

Installation Fire Chief Naval District Washington Fire & Emergency Services at Annapolis, MD. 410.293.5775

"When you change the dynamic, the dynamic is changed", 2004

```
(b)(6)
                                         CIV NSA Annapolis HQ, N37
From:
                       Monday, April 09, 2012 3:31 PM
3ent:
                                                  (b)(6)
                       (b)(6)
                                 ; (b)(6)
                                                                 (b)(6)
                                                                               CIV NSA Annapolis HQ,
To:
                       N3AT; (b)(6)
                                              CIV NSA Annapolis HQ, N37; (b)(6)
                                                                                    CIV NSA Annapolis
                       HQ, N37; (b)(6)
                                              CIV NSA Annapolis HQ, N30
                                 CIV NDW NSAA, N3; (b)(6)
                                                                 CIV NDW WNYD, N37
Cc:
                       RE: LDC-RDC phone #'s
Subject:
The phone numbers listed below are incorrect the LDC numbers being forwarded to the RDC are:
410-293-3333
410-293-4444
911
410-293-5760
410-293-5761
The non recorded/non emergency line used to reach NSA Annapolis dispatch is 202-433-7626
The non recorded line to reach NSA Annapolis local dispatch in bldg 257 is 410-293-5788
----Original Message----
From: (b)(6)
                 ; [mailto:(b)(6)
Sent: Friday, April 06, 2012 16:01
                                                                           (b)(6)
                           CIV NSA Annapolis HQ, N37; (b)(6)
To: (b)(6)
                                                                  CIV NSA Annapolis HQ, N37; (b)(6)
(b)(6)
               CIV NSA Annapolis HQ, N3AT; (b)(6)
           CIV NSA Annapolis HQ, N37
(b)(6)
                   CIV NDW NSAA, N3; (b)(6)
Cc: (b)(6)
Subject: LDC-RDC phone #'s
Hello all,
LDC Annapolis Emergency numbers being forwarded to the DRC are:
410-293-3333
410-293-4444
911
410-293-5960
```

410-293-5988 is LDC non recorded line.

410-293-5961

202-433-7626 is RDC non recorded line.

These line will be used as a com link between the LDC and the RDC.

Thank you.

(b)(6)

CIV NSA Annapolis HQ, N37 From: Friday, March 23, 2012 3:39 PM 3ent: (b)(6) CIV NDW WNYD, N37; '(b)(6) To: (b)(6)CIV NDW NSAA, N3; (b)(6) Cc: CIV NSA Annapolis HQ, N30; (b)(6) (b)(6) (b)(6) CIV NDW WNYD, N3 Subject: RE: ELMR function inquiry Thanks ----Original Message----From: (b)(6) CIV NDW WNYD, N37 Sent: Friday, March 23, 2012 14:14 To: (b)(6) Cc: (b)(6)CIV NSA Annapolis HQ, N30; (b)(6)CIV NDW NSAA, N3; (b)(6)(b)(6) CIV NSA Annapolis HQ, N37; (b)(6) CIV NDW WNYD, N3 Subject: RE: ELMR function inquiry Good Friday Afternoon (b)(6) An advance notification should be forward to the RDC's Manager/Supervisor for coordination. Once dates & times are agreed upon, an RDC employee will be on stand-by to acknowledge receipt of tested alarms. I hope this answers the question. V/R, (b)(6) ----Original Message----From: (b)(6) [mailto:(b)(6)Sent: Wednesday, March 21, 2012 12:07 CIV NDW WNYD, N37 To: (b)(6) Cc: (b)(6)CIV NSA Annapolis HQ, N30; (b)(6)CIV NDW NSAA, N3; (b)(6)(b)(6) CIV NSA Annapolis HQ, N37 Subject: FW: ELMR function inquiry please note the Fire Chief's concern for testing fire alarms. Thanks. (b)(6)----Original Message----From: (b)(6) [mailto:(b)(6)Sent: Wednesday, March 21, 2012 10:46 AM To: (b)(6)Cc: (b)(6)NDW DLGR N92; (b)(6) NDW WYND N30 Subject: ELMR function inquiry (b)(6)Greetings. Since I have been dialing into the last few RDC tele-conferences, I have noticed something that may be lacking.

I have not heard anything about provisions for fire alarm testing procedures

currently being followed at installation level being addressed at Regional Dispatch level.

All fire departments test alarm systems in each building at least annually, some more frequently, per CNIC directives. This ties up a dispatcher, at least for the time necessary to perform the testing functions.

Do you know of any plans which address what will occurr when all FDs test their alarm systems, and the test signals go to RDC?

This could potentially drive assigning a dispatcher to the testing portion (which could impoact dispatcher manpower that particular day), or possibly designating a day for all alarm tests, etc. etc. Thank you.

R/(b)(6) (b)(6)

Chief / IPD Naval District Washington Fire & Emergency Services at Annapolis, MD. 410.293.5775 NMCI: (b)(6)

Remember OPSEC/COMSEC - Someone is always observing.

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9146579 9146374 9146443

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(b)(6)
                                        CIV NSA Annapolis HQ, N37
From:
                       Tuesday, February 28, 2012 12:33 PM
ent:
                       (b)(6)
To:
                                                                                            (b)(6)
                       (b)(6)
                                     (b)(6)
                                                    CIV NSA Annapolis HQ, N30; (b)(6)
Cc:
                               CIV NDW DLGR, N61
                       (b)(6)
                       FW: ANNAPOLIS RADIO INVENTORY
Subject:
AE1 please look over this list and locate these radios so we can schedule a date for (b)(6)
to come out and program them. Thanks.
----Original Message----
                       CIV NDW DLGR, N61
From: (b)(6)
Sent: Tuesday, February 21, 2012 14:46
To: (b)(6)
                          CIV NSA Annapolis HQ, N37
Cc: (b)(6)
                        CIV NDW WNYD, N62; (b)(6)
                                                          CIV NDW DLGR, N6
Subject: FW: ANNAPOLIS RADIO INVENTORY
(b)(6)
  Below is the list of radios.
(b)(6)
v/r
(b)(6)
`IDW eLMR System Administrator
Office (540)653-3364
Cell ((b)(6)
(b)(6)
eLMR/ATFP Help Desk
1-888-264-4255 opt. 1
----Original Message----
From: (b)(6)
                    CIV NDW DLGR, N6
Sent: Tuesday, February 21, 2012 2:24 PM
                     CIV NDW DLGR, N61
To: (b)(6)
Subject: ANNAPOLIS RADIO INVENTORY
The list of radios we haven't seen at Annapolis.
Serial #
             Type
             P7130
9146234
9146578
             P7130
9146581
             P7130
9143403
             P7130
9145185
             7170
             7150
9142950
9146250
9146580
9146293
 7146236
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9146237 9143375 9146576 9143378 9052653 9052650 9312230 7130

(b)(6) DNC

Network/Systems Management Naval District Washington

Naval Support Activity South Potomac (Dahlgren)

NIPR: (b)(6)

Cellular: ((b)(6)